

Backford Parish Council Meeting Minutes

10th September 2019 at 7.30p.m.

Item	Subjects	Actions
1/19	<p>Apologies Dave Roscoe</p> <p>In Attendance Mike Cheers (Chairman) Ade Deary (Vice Chaiman) Mark Littler (Councillor) Anita Dodd (Councillor) Clive Morgan (Councillor) Andrew Harkness (Councillor)</p> <p>In Attendance Chris Jones (BARN) Wendy Leason (PCSO Cheshire Constabulary)</p>	
2/19	<p>Part 1 of Meeting</p> <p>Declarations of Interest</p> <p>None declared.</p> <p>Open Forum</p> <p>Chris Jones proceeded to inform the group of the progress with regards to the BARN project for broadband.</p> <p>Key points:-</p> <ul style="list-style-type: none"> • Awaiting go date • Dunkirk land owner consent still required for cabinet go ahead to be agreed • Need further expressions of interest as 175 obtained a further 175 required • Way leaves still required for the Backfrod Park and Church Lane areas • CD to notify all chairs of Parishes 	<p>1. CD to Send PDF minus addresses round with copy to AH</p> <p>2. Inform PC chairs of go date.</p> <p>DJ to place</p>

	<p>Councils when go ahead date ready.</p> <p>PCSO Wendy Leason attended with report from the local area and reported low levels of crime within the area. Councilor's reported alleged drugs offences in the Shotwick Lane area and it was suggested that nitrous oxide is currently a theme for use by teenagers. WL to investigate.</p> <p>Speeding limits discussed and problem areas include Rake Lane in particular. Dash-cams innovative approach for walkers, cyclers and horse riders. WL agreed to let DJ know the appropriate place to send dash cam recordings.</p>	<p>police reports on the web site and noticeboard (when trained and notice board available)</p> <p>WL to send a map of cover by police to DJ</p>
3/19	<p>Part 2 of Meeting</p> <p>Minutes of Previous Meeting</p> <p>Were approved by the meeting as a true record - proposed by Mr CJ and seconded by AH.</p>	
4/19	<p>BLF Progress</p> <p>CD reported back on the Tender Process</p> <p>Main issues:-</p> <ul style="list-style-type: none"> • All Tenders have come back over budget • Preferred contractor now identifies this being the lowest of the three tenders • Value engineering currently underway to reduce costs • Additional opportunities for funding from Lottery and Sports England being considered • Drainage and compliance with surface water plans major cause of increased external works • On balance the actual building costs are competitive • 2 extra retaining walls required • Footings need to be 1.8m deep 	<p>CD to continue to work behind the scenes and feed back at next meeting</p>

<p>5/19</p>	<p>Clerk Appointment</p> <p>DJ was appointed and would undertake general clerking duties i.e. agenda, minutes, actions etc to include managing e mails. (e mail address BackfordPC@outlook.com.</p> <p>The role has been split to account for the previous difficulties with clerking responsibilities/accountabilities.</p> <p>AH was in agreement to continue with invoicing bank statements and to hold cheque book with second cheque signing by chairman.</p> <p>It was agreed to pay DH on the incremental scale as set by CHALC starting at 39.81 per hour.</p>	
<p>6/19</p>	<p>Finance</p> <p>Previous clerk AH agreed at resignation to cover an outstanding debt associated with previous years lack of completion of accounts/governance and audit requirements. Formal letter to go to previous clerk to recover agreed amount of £576 for the submission failure in 2017/18 and a further £200 for 2018/19.</p> <p>MH asked about follow up approach if dwebt not paid.</p> <p>CHALC to be consulted with regards to the tone of the letter.</p> <p>Get quote for end of year submission for audit and share with group for consideration.</p>	<p>DJ to write letter and share with Jackie Weaver (CHALC) and MC?AD prior to hand delivering to AM.</p> <p>DJ to approach independent auditor to assist in the final year submission for consideration by the Councillors</p>
<p>7/19</p>	<p>Web Site</p> <p>Updates are long over due and it appears there is no lead for this area of business. DJ to undertake training with Chris Jones website developer to explore feasibility of updating the site easily.</p>	<p>DJ to contact Chris Jones for training.</p>

<p>8/19</p>	<p>Planning</p> <p>DJ given contacts by AD for the planning office at CWAC in order to correct the inability to comment online on planning applications (01606 275869 or 07920071338 Jenny Sherwood).</p> <p>Pam.bradley@cheshirewestandchester.gov.uk 07879433157</p> <p>Comments to be up loaded:-</p> <p>Flow of traffic at Dunkirk</p> <p>Dog application – comment that 8 foot high gate to adjacent area to public highway may not be enough</p> <p>Signage to be fair and equitable to the other business sigs in the area</p> <p>What is to be done with the business waste to be accrued.</p> <p>Are the boundary fences sufficient for the business proposed</p>	<p>DJ to contact</p>
<p>9/19</p>	<p>Village Hall Loan</p> <p>MC briefed the group re the tender process which has been successful in finding a preferred provider, however as all 4 were above the budget the one chosen was the lowest.</p> <p>Additional funds being sought.</p> <p>The major cause of additional costs were external works relating to drainage and water treatment.</p> <p>AD highlighted the need for due diligence as far as the loans were concerned from the Parish Councils.</p>	
<p>10/19</p>	<p>Finance</p> <p>To be paid:-</p> <ul style="list-style-type: none"> • Zurich insurance • Election Costs – cheque raised 181.00 • Village Hall invoice 	<p>AD DJ to send AD DJ to send</p>

	<ul style="list-style-type: none"> • Interpretive Panel – cheque raised £105.30 	
11/19	<p>Any other Business</p> <ul style="list-style-type: none"> • Next agenda:- • Computer • To include Highways and Backford charities. • MC reported that 2 persons had benefited from the war memorial charity. • MH reported that the gulleys on the A41 regularly flood into Heath Farm as they are blocked . • Discussion re blocked footpaths, styalls and bridle/cycle ways - no funding by CWAC of late and complaints need to be put into CWAC re this. • Noticeboard needs replacing – DJ had provided a quote prior to meeting which was coming in around a £1000, counselor’s felt this was expensive and asked for quotes from local providers. • AGAR submitted 	<p>DJ to approach Davies Carpentry.</p>
12/19	<p>Date of Next Meeting</p> <p>12th November 2019 at 19.45hrs.</p>	